D-7110

MEMORANDUM

To: Commissioner
        Regional Director, PN, MP, LC, UC, GP
        Directors, RSC, PAO, TSC, HRO
        Leader, Finance Accounting Services, D-7700

From: Kathryn E. Gordon
        Director, Management Services Office

Subject: Year 2000 (Y2K) Quarterly Report, August 1998

The following attachments reflect time-lines and costs associated with the renovations of
Reclamation computer applications which have been identified as non Y2K compliant. Each
application is being tracked and coordinated through this office with the assistance of Y2K
coordinators in each regional office.

> ▸   Attachment one is a table illustrating planned schedules comparing original due dates
>   with current projected due dates or actual dates.

> ▸   Attachment two shows the current estimated cost distribution of each renovation
>   project by fiscal years.

As a reminder, OMB requires a critical element for Year 2000 to be placed in all employees
performance standards who have Y2K responsibilities, including Reclamation executives. Please
ensure this critical element is added to performance year 1999 standards for all appropriate
personnel.

Y2K efforts on the embedded microchip (EMC) side of the house are in high gear with
inventories nearing completion throughout Reclamation. Your continued support is needed in
the Y2K EMC arena as well as the telecom and applications arenas.

An important issue is the certification of Y2K compliance for all systems and the additional
Independent Verification and Validation (IV&V) requirement for all mission-critical systems.
Certifications require management signatures for local systems and those requiring IV&V.
Special Reclamation guidelines will soon be available for both IV&V and Certification.

Any questions regarding this report or suggestions for the next reporting cycles may be directed to Kent Rosenlof. He may be reached at (303) 445-3323/3316 or e-mail to "krosenlof."

Attachments

CC: W-1100, W-6000, D-7000, D-5010, D-5400 Y2K Coordinators, D-7100, D-7110, D-7160, D-7130, PN-7510, MP-1120, GP-3200, LC-5100, UC-540